

ThinkForward

Business Partnerships Manager – Nottingham Job information pack



About ThinkForward

ThinkForward exists to empower young people to create better and brighter futures. We want them to be able to identify, realise and shape their aspirations and be ready to make a successful transition into work.

Young people experiencing barriers such as challenging relationships, living in low-income households, or growing up in areas with a lack of access to opportunities and can be confronted with hurdles. Without the right support these barriers can lead to high risks of unemployment and long-term effects on career and life chances.

There are more than 800,000 16-24-year-olds in the UK who are not at school or college, or don't have a job or training place. Our ambition is to prevent young people becoming one of these statistics.

In 2023 we will be supporting more than 1000 young people.

For more information on ThinkForward, our vision and mission, our programmes and equalities manifesto, please visit [our website](#).

The Business Partnership Manager role

As part of our Development team, our Business Partnerships Managers hold some of our valuable employer relationships and through the delivery of our essential 'ready for work' activities, are intrinsic to the success of our programme.

- Coordinate and deliver employability activities to equip ThinkForward young people for further education and sustained employment
- Develop and maintain strong external Education and Employment partnerships to support delivery of these progression activities
- Shape ThinkForward's careers advice through expertise and insight around the local educational and employment landscape
- Use data to plan, analyse and evaluate employability and progression activities



If this sounds like your kind of role, we want to hear from you!

For job description and person specification details [please click here.](#)

Please send your CV and cover letter to jobs@thinkforward.org.uk

Your cover letter should be no more than 2 pages and should outline your suitability for the role as described in the person specification.

Early interest is encouraged as we'll be reviewing applications as they arrive.



The details.

Contract:	Permanent, full-time (37.5 hours per week)
Salary:	£31,555 - £35,045
Start date:	As soon as possible
Location:	Nottingham – office and community based with opportunity to work from home

ThinkForward offer a range of employee benefits including

- 25 days annual leave, with incremental increases after 2 years service, up to 30 days per year.
- 3 additional days' leave for office closure days between Christmas and new year
- Up to 2 days' leave for volunteering or 4 half days to support wellbeing
- A commitment to personal development funds
- 4.5% employer pension contributions - 1.5% more than the statutory minimum of 3%
- Interest free employee loans
- Cycle to work scheme
- Employee discounts and rewards scheme
- Employee Assistance Programme

Important information

ThinkForward is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff and post holders to share this commitment.

ThinkForward is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender identity, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

As a registered Disability Confident employer, ThinkForward has an accessible recruitment process. We offer interviews to all applicants who meet the job requirements and who declare themselves as having a disability. If you need support, such as materials in larger print, dyslexic-friendly fonts or adjustments for yourself or your PA for the interview, please contact jobs@thinkforward.org.uk and we will ensure you have what you require to successfully complete this process.



ThinkForward

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